

Elliott House  
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## **Job Description**

**Title of Post**      HOME SUPPORT CARE WORKER

### **Organisational Relationships**

Responsible directly to the Supervisor, Co-ordinator and the Managing Directors

### **Purpose of the Post**

To enable vulnerable adults to stay in their own homes and live a more independent and fulfilling lifestyle.

### **Equal Opportunities**

SHCA is committed to achieving a working environment that provides equality of opportunity and freedom from discrimination on the grounds of race, religion, sex, class, sexual orientation, age, disability or special needs. SHCA is also committed to building a workforce that is diverse and reflects the community around us. We expect our workforce to understand and comply with SHCA's Equal Opportunities policy.

### **Principal Duties**

- To uphold the rights and dignity of all clients and to respect their privacy and confidentiality.
- To encourage independence and support the wishes of clients.
- To look after the welfare and personal care of clients assigned to you.
- To assist with the mobility, feeding, washing/bathing and dressing of clients in a sensitive manner.
- To prepare meals.
- To perform household tasks including, dusting, vacuuming, clean kitchen surfaces and sink, clean cooker top after preparing meals, clean bath, shower and toilet, clean inside windows (without climbing), dustpan and brush on stairs if vacuum won't reach, wet mop floors, ironing and laundry.
- To supervise the prompting/administration of prescribed medication.
- To perform any other duty to ensure the reasonable comfort of the client.

### **Other Duties**

- To participate in the general management and administration of the Co-operative.
- To attend General Meetings of the Co-operative.